



Meewasin Valley Authority  
402 Third Avenue South  
Saskatoon, Saskatchewan S7K3G5  
Phone (306) 665-6887 Fax (306) 665-6117

## Employment Opportunity

### **POSITION:** Resource Management Technician (Term)

**CLASSIFICATION AND RATE:** S3 Resource Management Technician  
Annual Salary \$46,041 to \$55,962 (April 2025 rate)

**START DATE/TERM:** May 2025 – March 31, 2026

**BENEFITS:** Meewasin offers a generous benefits package including extended health, disability and life insurance and a matched pension (eligibility may differ for term positions).

**OTHER:** Full-time Term position; 37.5 hours per week; three weeks of earned annual vacation; earned days off schedule. This is an SGEU in-scope position.

**REQUIREMENTS:** This position will require weekend and evening work on occasion. Must have access to own cell phone.

**Job Description:** attached.

---

### **TO APPLY:**

Please provide the following information marked "Resource Management Technician" to the email below on or before May 20, 2025:

\* cover letter and resume in one PDF document \*

Meewasin Valley Authority  
Email: [jobs@meewasin.com](mailto:jobs@meewasin.com)

**DEADLINE FOR APPLICATIONS:** May 20, 2025

Only those applicants who have been chosen for an interview will be contacted. For more information visit [www.meewasin.com/careers](http://www.meewasin.com/careers)



## Resource Management Technician

**Position:** Resource Management Technician

**Reports to:** Resource Management Officer

**Date:** 2025

### Organizational Description:

---

Meewasin is a purpose driven team of about 30 employees who work in a fast-paced environment. We are committed to delivering strategic priorities of maintaining a healthy & vibrant river valley, growing a sense of community, and protecting the legacy of the region that follows a visionary 100-year plan. Meewasin's successes could not be achieved without such a hardworking, adaptable and dedicated team. We are always looking for people who are committed to this legacy and want to apply their skills and expertise to make a difference now and for the future.

Meewasin is located on Treaty 6 Territory and the Homeland of the Métis. We humbly acknowledge the traditional caretakers of the land and honour the First Nations and Métis people of this place.

### General Accountability

---

Reporting to the Resource Management Officer, the Resource Management Technician (RMT) is an integral role to Meewasin. The incumbent has a prime responsibility in supporting the Resource Management Officer (RMO) to ensure valley wide and site-specific resource management plan activities are delivered in alignment with the Valley-Wide Resource Management Plan. This role delivers technical and analytical services related to the resource management program, supporting the team to enhance, restore and monitor the Meewasin Valley. With direction from the RMO, this position may also work directly with the summer students. Below is a list of specific accountabilities; this position will also support Meewasin initiatives with other duties as assigned.

### Specific Accountabilities

---

#### 1. Resource Management

- Assist in the review and implementation of the Valley-Wide Resource Management Plan, including ecological monitoring and restoration, and active invasive species monitoring and management.
- Provide maps for resource management and maintain GIS database of resource management files including invasive species management, integrated resource management activities and species at risk occurrences.
- Keep up to date with the science of resource management and conservation.

- Conduct ecological monitoring and inventory projects to organize and carry out field reconnaissance, vegetation inventories, and fauna inventories for natural areas of the Valley.
- Guide the work of other staff or consultants to undertake ecological monitoring and/or inventory projects.
- Assist in study design, data collection, analysis and report writing in various monitoring and resource management programs including site-specific baseline inventories and resource management plans, projects and plans for presentation to decision makers and stakeholders.
- Assist in site planning, inspections and maintenance, including environmental assessments, ecological monitoring, targeted conservation grazing, prescribed burning, conservation mowing and waste removal.
- Assist in the maintenance of equipment and material necessary to conduct field work.
- Focus on safety in operation of field equipment and all outdoor work requirements.
- Maintain digital and manual systems on resource management information and data collection including photos, GIS, digital and paper records, and filing system.
- Collect, record, analyze and report on biophysical information about the Valley.
- Monitor the health of the Valley's ecosystems on a planned basis, and provide regular reports and/or presentations on conservation programs and ecology of Valley sites, including meaningful summary reports to the Meewasin board.
- Adhere to the monitoring protocol to measure Valley-wide ecological health.

## **2. Relationship Building**

- Participate internally and externally on committees and working groups where appropriate as requested by supervisor.
- Develop and maintain partnerships in the conservation community, including volunteer groups for resource management activities as requested by supervisor.
- Foster relationships and partnerships to support and enhance Meewasin's strategic priorities.
- Adhere to annual business and work plans, budget and associated reporting including revenue and expenses to achieve department goals and objectives.
- Assist supervisor in completing applicable reporting related to funding applications and/or proposals.
- In collaboration with supervisor, oversee and coach departmental summer students, as required.
- Share skills and knowledge across organizational lines for effective delivery of Meewasin's strategic plans.

## **Education and Experience**

---

Completion of a diploma or degree in resource management, biology, agriculture, or related equivalent is required. Experience in resource management, conservation and eligibility for a professional designation as Professional Agrologist or Biologist is considered an asset; experience in conservation of western Canada's grassland, riparian, parkland, or sand dune ecoregions would be a particular asset.

Experience in using Microsoft Office Suite, GIS, GPS units, ecological monitoring equipment as well as motorized equipment (both hand-held, tractors, mowers, UTVs and ATVs), herbicides and prescribed burning equipment are considered assets. This position requires heavy lifting daily under 50 lbs and frequently over 50 lbs.

A satisfactory Criminal Record Check is required prior to appointment to the position.

A valid driver's license as daily travel throughout the valley may be required.

First Aid training may be required.

Saskatchewan Pesticide Applicators License (Industrial) may also be required.

Prescribed Burning courses are an asset.

Experience piloting unmanned aerial vehicles (UAV/drones) is an asset.

The incumbent must be available to work a flexible schedule, including weekends, early mornings and evenings as required. This position is required to complete demanding, outdoor, physical work in inclement weather during all seasons.

## Required Competencies

---

Meewasin has four core competencies that are common for all Meewasin positions and support the culture of this organization. They form the foundation of our recruitment tools and employee assessments:

### ***Effective Communication***

Demonstrates the ability to communicate effectively in a wide variety of situations; including face-to-face, over the phone and in writing.

### ***Flexible and Adaptable***

Demonstrates an ability to adapt and thrive in an atmosphere of changing priorities and circumstances.

### ***Problem Solving and Decision Making***

Able to take action in solving problems while exhibiting judgement and a realistic understanding of issues; able to use reason even when dealing with emotional topics; review facts and weigh options.

### ***Teamwork and Collaboration***

Demonstrates the ability to work cooperatively within a team, and with individuals throughout the organization, to achieve optimal results.

In addition, the specific competencies for Meewasin's Resource Management Technicians are:

### ***Focus on Safety***

Demonstrates a commitment to safety in the workplace, including in one's own work, that of the team and that of the entire organization.

***Attention to Detail***

Attends to accuracy, completeness, and timeliness in tasks; approaching work in a disciplined and orderly fashion.

***Results Oriented***

Demonstrates a consistent focus on achieving results by overcoming challenges or obstacles; achieves or surpasses standards of excellence.