



Meewasin Valley Authority  
402 - Third Avenue South  
Saskatoon, Saskatchewan  
S7K3G5  
Phone (306)665-6887  
Fax (306)665-6117

# Meewasin

## EMPLOYMENT OPPORTUNITY

### RESOURCE MANAGEMENT ASSISTANT (Term Position)

#### PURPOSE

- Assist with the implementation and monitoring of the Resource Management program with emphasis on enhancement, management and restoration of the ecological integrity of the Meewasin Valley.

#### DUTIES

- Assist with resource management activities on Meewasin Conservation sites and in the Meewasin Valley. These activities may include:
  - Invasive species management including bio-control collection and distribution, mechanical removal, hand removal and herbicide application;
  - Prescribed burning of native grasslands;
  - Conservation grazing including constructing and moving fences and pens, and watering;
  - Conservation mowing of native shrubs to enhance grassland bird habitat;
  - Ecological monitoring including flora and fauna surveys, ecological surveys and monitoring equipment (trail cameras, acoustic monitors, etc.);
  - Restoration of damaged sites including native grass and wildflower plug planting, native seed harvesting and tree planting;
  - Maintenance of public access locations including garbage removal, litter pick-up, sign installation, and fence repairs;
  - Infrastructure repair and maintenance, including fencing, trail mowing, and site clean-up activities;
  - Work with volunteers to maintain infrastructure, conduct ecological monitoring, and assist in restoration and site clean-up activities;
  - Participate in ecological tours and events;
  - Report criminal and maintenance issues to relevant authorities according to Meewasin protocols;
  - Engage the public in Meewasin's resource management activities and Meewasin Bylaw awareness;
  - Represent Meewasin and act as a goodwill ambassador; and
  - Prepare reports, maps and update databases.
- Must be able to perform heavy physical work in outdoor conditions including heat, cold, rain, snow and wind.
- Work evenings and weekends, as required.

#### QUALIFICATIONS

- Full time enrolment in a post-secondary program in resource management, biology, agriculture or a related discipline.
- Familiarity with biological and physical components of natural areas in the Saskatoon region.
- Experience with prescribed burns, restoration activities, livestock management, fencing, equipment operation, and/or herbicide application would be an asset.
- The ability to identify native plants, wildlife and birds would be an asset.

- Knowledge of GPS units, GIS (ArcGIS), Excel, Word and photography would be an asset.
- Report writing skills are essential.
- An acceptable Criminal Record Check Report, including a vulnerable sector check, is required prior to appointment to the position.
- WHMIS training will be provided.

**SKILLS**

- Ability to work effectively with people, including volunteers.
- Organizational skills are very important.
- A valid driver's license is required.

**DURATION** May 1 to August 30, 2019

**SALARY** \$18.17 per hour

Preference will be given to full time students returning to school in the fall.

Please submit resume by March 1, 2019 marked "Resource Management Assistant" at the above address or email to [jobs@meewasin.com](mailto:jobs@meewasin.com).

Only applicants to be interviewed will be contacted. We would like to thank you in advance for taking the time to submit an application.

The Meewasin Valley Authority is a conservation agency established to protect and develop the natural and cultural heritage resources of the river valley in the Saskatoon area and promote a better understanding of the Valley.